

2023 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular Meeting Minutes

A regular meeting of the Charter Township of Union Board of Trustees was held on March 8, 2023, at 7:00 p.m. at the Union Township Hall.

Meeting was called to order at 7:00 p.m.

Bills moved Smith supported to appoint Trustee Bills as temporary clerk until Clerk Cody arrives.

Vote: Ayes: 4 Nays: 0. Motion carried.

Roll Call

Present:

Supervisor Mielke, Trustee Bills, Trustee Smith and Trustee Thering

Excused:

Clerk Cody (late arrival), Treasurer Rice and Trustee Brown

Approval of Agenda

Thering moved Bills supported to approve the agenda as presented. Vote: Ayes: 4 Nays: 0. Motion carried.

Presentation

Frank Engler, Isabella County Commissioner, gave updates on Isabella County.

Public Hearings

Public Comment

Open: 7:06 p.m.

No comments were given.

Closed: 7:06 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed.

Thering moved Bills supported to appoint Trustee Smith as the Intergovernmental Liaison. Vote: Ayes: 4 Nays: 0. Motion carried.

B. Board Member Reports

Bills – gave an update on the Isabella County Board of Commissioners meeting held March 7th.

Thering – gave an update on the Planning Commission meeting held February 21st.

Mielke – gave updates on the Board of Review Organizational meeting held March 7th and the 2% Round Table discussion held February 22nd. Brought to the Boards attention an email correspondence from Amanda Brake regarding Tiny houses.

***7:18 p.m. Clerk Cody arrived.**

Consent Agenda

- A. Communications
- B. Minutes – February 8, 2023 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Township and Isabella County Road Commission 2023 Brine Participation Contract

Cody moved **Bills** supported to approve the consent agenda with an amendment to remove Item B (Minutes – February 8, 2023 – Regular Meeting) for a separate vote. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Smith, and Thering. Nays: 0. Motion carried.**

Bills moved **Thering** supported to approve the February 8, 2023 Regular Meeting Minutes. **Vote: Ayes: 4. Nays: 0. Abstains: 1. Motion carried.**

New Business

A. Discussion/Action: (Smith) Gourdie Frasier Professional Services Proposal for Pump Station #5 Upgrades and Service Area Infiltration Study

Thering moved **Smith** supported to approve the Engineering & Construction Services Contract with Gourdie Fraser for the upgrade of Pump Station #5 located on Concourse Drive and Service Area Infiltration Study in the amount of \$69,500.00, and authorize the Township Manager to sign the contract. **Vote: Ayes: 5. Nays: 0. Motion carried.**

B. Discussion/Action: (Nanney) Introduction and First Reading of the Stormwater Management Ordinance

Cody moved **Smith** supported to introduce and conduct a First Reading for the updated Stormwater Management Ordinance, which would repeal and replace Ordinance No. 1992-9. **Roll Call Vote: Ayes: Mielke, Cody, Bills, Smith and Thering. Nays: 0. Motion carried.**

C. Introduction/Discussion: (Nanney) CMU Pathway Connector Commitment of Funding

Cody moved **Bills** supported to approve a commitment to Central Michigan University for funding of up to \$332,456.20 to support construction of an eight-foot-wide asphalt pathway with lighting and security improvements from Deerfield Road north to Denison Drive to complete phase two of a collaborative effort with CMU to establish a safe pedestrian connection for Township residents in the student and workforce housing south of Deerfield Road to the CMU campus area. **Vote: Ayes: 5. Nays: 0. Motion carried.**

D. Board of Trustees Discussion: Resources to Support Administration to Contract Grant Writers
Discussion by the Board.

E. Introduction/Discussion: (Stuhldreher) Policy Governance 2.2 Treatment of Staff
Discussion by the Board.

F. Introduction/Discussion: (Stuhldreher) Policy Governance 3.2 Board Job Description
Discussion by the Board.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open: 8:32 p.m.

Frank Engler, Conservation District, announced tree presale now until April 3rd.

Closed: 8:34 p.m.

MANAGER COMMENTS

- Looks forward to working the new board, welcomed Trustee Smith
- Announced that the Assessor position has been filled pending employment screening. The new assessor will start May 1st.
- Commented on the Airport Crew Car
- Preparing for the outdoor fitness center to be installed this spring.

FINAL BOARD MEMBER COMMENTS

Smith – Thanked the manager for a seamless onboarding process.


Bills – Looks forward to working with the new board and welcomes Trustee Smith. Commented on the Clerk's department.

Mielke – Commented on the Policy Governance Bootcamp May 4-5, 2023. Commented on the Airport Crew Car.

ADJOURNMENT

Bills moved Thering supported to adjourn the meeting at 8:46 p.m. Vote: Ayes: 5 Nays: 0. Motion carried.

APPROVED BY:



Lisa Cody, Clerk



Bryan Mielke, Supervisor

(Recorded by Tera Green)